



Gulf Research Centre Cambridge
Knowledge for All

Gulf Research Meeting

15th GRM, Cambridge 22-24 July 2025

Paper Guidelines

6 November 2024

1. Conditions

- The deadline for submitting papers is 31 May 2025. Failure to submit the paper by the deadline may result in the cancellation of the applicant's participation.
- Papers should be a complete version of the work and in line with the workshop description and the approved paper proposal.
- Papers will be amended before and after the workshop, to include the feedback gathered from the directors, discussant, and other participants.
- Papers should meet, as much as possible, the criteria in terms of length, structure, and format as listed below.
- Papers should be uploaded to the GRM Online System. In case the uploading is not successful, please contact grm@grc.net.
- Submission of the paper signifies that the participant agrees, once again (participants have already agreed to them by confirming their participation), to the GRCC Intellectual Property Guidelines.
- Authors will be informed about the suggested destination of their paper, in a joint publication or as an individual paper, by the workshop directors and GRC by mid-August 2025.
- Authors will be given a deadline of approximately 23 September 2025 to finalise their paper for publication.

2. Paper Length, Structure, Format

- Focus: As closely as possible following the workshop description and the abstract that was accepted
- Language: English (papers should be submitted in [almost] perfect English)
- Paper length: 6,500-7,000 words (including tables, graphs, footnotes, references)
- Paper abstract: 500-750 words
- Biographical note author: 250 words
- Photo author: Passport size
- Software: MS Word
- Page format: A4
- Margins: 2.5 cm top, bottom, left, right
- Line spacing: 1.5
- Font: Times New Roman 12-point for text; 11 for citations; 10 for footnotes
- Sections: Main headlines, section headlines, and sub-section headlines should be clearly indicated by using different font sizes and where necessary also by using italics
- Graphs/tables: Can be included in-text or can be grouped at the end of the paper (in the latter case it should be indicated where they are to be placed in the text)



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Knowledge for All

- Footnotes/bibliography: Chicago Manual of Style, i.e., in the text use the surname of the author and year and provide a full bibliography at the end of the text
- Headers/footers: None
- Page numbering: Centre at bottom
- Pictures: None, but if any need to be included they should be sent separately and in the text noted where the image can be found in the appendix (In the text you may write “picture 1 here” for example).
- Alignment: Justified (left and right)
- Keywords: Please choose the keywords that are the most appropriate to describe the paper
- Plagiarism: Plagiarism is not acceptable in any form
- Use of AI: All work must be original and the use of AI in writing of papers is prohibited. If extensive AI use is detected authors will be requested to rewrite the paper or GRC may choose to disqualify your paper from being included in GRM.
- When uploading the paper to the GRM portal please ensure that the file name contains no spaces, no special characters (comma, periods, semicolon, etc.), and is titled with the first author’s name and workshop number (i.e. JohnSmith-WS7).

3. Citations

Some illustrative examples for endnotes:

- Books

Leonard Binder, *In a Moment of Enthusiasm, Political Power and the Second Stratum in Egypt* (Chicago: University of Chicago Press, 1978) Brian Hocking, “Rethinking the ‘New’ Public Diplomacy,” in *The New Public Diplomacy: Soft Power in International Relations*, ed. Jan Melissen (UK: Palgrave Macmillan, 2007), 28-43.

- Journal articles

Andrew Rosser, “Escaping the Resource Curse: The Case of Indonesia.” *Journal of Contemporary Asia* 37, no. 1 (2007): 38–58.

- Newspaper articles

Alan Riding, “The Industry of Art Goes Global,” *New York Times*, March 28, 2007. Names of news services are not italicized. Associated Press, “Westchester Approves Measure on Gun Safety,” *New York Times*, June 12, 2000.

- Online newspapers, news services, and other news sites

Alison Mitchell and Frank Bruni, “Scars Still Raw, Bush Clashes with McCain,” *New York Times*, March 25, 2001, <http://www.nytimes.com/2001/03/25/politics/25MCCA.html> (accessed May 9, 2012).

- Working papers

Eric Edmonds, “Does Child Labor Decline with Improving Economic Status?” NBER Working Paper 10134, December 2003.

- Pamphlets, corporate reports, brochures, and other freestanding publications

These are treated essentially as books.

- International bodies

Citations to documents of international bodies such as the UN should identify the authorizing body (and the author where appropriate), the title of the paper, and the date. Series, publication number, and place of publication may be included.



Gulf Research Centre Cambridge
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Citation style for bibliographies:

- Brochmann, Grete. Middle East Avenue: Female Migration from Sri Lanka to the Gulf. Boulder: Westview Press, 1993.
- Arnold, Fred, and Nasra M. Shah, eds. Asian Labor Migration: Pipeline to the Middle East. Boulder, CO: Westview Press, 1986.
- Feiler, Gil. "Migration and Recession: Arab Labor Mobility in the Middle East, 1982-89." Population and Development Review 17, no. 1 (March 1991): 134-155.